

A

Agenda for the Board of Directors Meeting
Soldotna Library Friends
March 13, 2024 at 10:15 am

- 1) Call to order
- 2) Approval of Agenda (Packet A)
- 3) Approval of minutes
 - February 14, 2024 Monthly Meeting
(Minutes were emailed to all board members and are on our website)
- 4) Treasurer's Report: Pam
 - Treasurer's Report (Packet B)
 - Budget vs Actual (Packet C)
- 5) Book Sale Reports for January and February: Vicki
- 6) Librarian's Report: Stacy
- 7) Old Business
 - Attorney review of Articles of Incorporation and Bylaws: Pam
- 8) New Business:
 - Procedure for using Small Project Funds
 - Book Sale Survey planned for March: Barbara
 - "Meet the Board" on our website needs more info and a group picture.
- 9) President's Report: Joan

Reminders:

- March 28, 2024 - Next Book Sale from 2 to 6 pm
- April 10, 2024 - Next board meeting at 10:15 am
- April 15, 2024 - Library Advisory Board meeting at 5:15 pm

Known Absences:

- Mary Lou returns March 29
- Joan will miss April 10 and May 8 board meetings
- Barbara will be gone April 20 to May 10, missing May 8 board meeting

Packet Includes:

- A – Agenda
- B – Treasurer's Report
- C - Budget vs Actual

Treasurer's Report

Soldotna Library Friends

Date -February 29, 2024

Bank Balance, beginning of month		\$ 46,901.70
Revenue		
Book Sales	\$1,124.05	
Book Shelf	84.00	
Donations	26.50	
Art Sales		
Bake Sales		
Donations - Pick Click Give		
Special Donations	500.00	Banned Books
Memberships	<u>0.00</u>	
Total Revenue	<u>1,734.55</u>	
Expenses		
Library Programs	\$105.05	
Fundraising		
Domain fee		
Bank Charges and Fees	1.00	
Dues & Subscriptions		
Stamps		
Signs		
Office Equipment and Supplies		
Printing		
Soldotna Chamber Ad		
Licenses (St of AK fee)		
Pick Click Give		
P.O. Box rental		
Wild Apricot		
Til		
Total Expenses	<u>106.05</u>	
Total Revenue in Excess of/(Less Than) Expenses		<u>\$1,628.50</u>
Bank Balance End of month		<u>\$48,530.20</u>
Til Balance (Book Sale)		<u>112.00</u>
Total Cash		<u>\$48,642.20</u>

**Soldotna Library Friends
2024 Budget to Actual Report**

Expenses	2024	2023	January	February	2024	Over/under
	Budget				YTD	
Office equipment and Supplies	500	\$841.18			\$0.00	\$500.00
Printing	200				0.00	200.00
PO Box Rental	300	294.00			0.00	300.00
Postage	100	66.00			0.00	100.00
Memberships						0.00
United for Libraries & AK Library Assoc	200				0.00	200.00
Chamber of Commerce	200	200.00			0.00	200.00
Wild Apricot Membership Software	810	810.00			0.00	810.00
State Licensing and Fees	200	65.00			0.00	200.00
Credit Card Merchant and bank fees	150	150.03	16.45	1.00	17.45	132.55
Appreciation Events						0.00
Annual Membership Meeting	100				0.00	100.00
Volunteer Luncheon	350		8.00		0.00	350.00
Til					8.00	-8.00
Marketing & Promotion						0.00
Fundraiser Supplies	200				0.00	200.00
Domain Name Renewal	40	17.17			0.00	40.00
Facebook Boost	200	133.86			0.00	200.00
Outreach Flyers and Posters and Signs	200	369.62			0.00	200.00
Soldotna Chamber Ad	775	775.00			0.00	775.00
Professional fees (web design/attorney)	1000					1,000.00
Patron Perks (Direct Purchased: USBs, earbuds, etc.)	100	42.35			0.00	100.00
Pick, Click, Give	350	512.34			0.00	350.00
Subtotal Expenses	\$5,975.00	\$4,276.55	\$24.45	\$1.00	\$25.45	\$5,949.55



	2024		2023		January	February	2024	Over/under
	Budget						YTD	Budget
Expenses								
Grant Distributions								
Early Literacy/literacy Programs							\$0.00	\$0.00
1000 Books Before Kindergarten	1000	1,000.00					0.00	1,000.00
Summer Reading Program	1400	1,400.00					0.00	1,400.00
Small project fund (story walk)	2000	200.00		105.05			105.05	1,894.95
STEM	2000						0.00	2,000.00
Special Performers/presenters	1000						0.00	1,000.00
Other Library Programs							0.00	0.00
Sewing Program			896.74				0.00	0.00
Seed Program			430.00				0.00	0.00
Designated Gifts			500.00				0.00	0.00
Subtotal Distributions		\$7,400.00	\$4,426.74	\$0.00	\$105.05	\$105.05	\$105.05	\$7,294.95
Revenue								
Memberships	1000	\$1,150.00					\$0.00	\$1,000.00
Book Sales	8000	9,074.72	1,334.73	1,208.05			2,542.78	5,457.22
Donations	1000	1,176.77	3,411.66	26.50			3,438.16	-2,438.16
Designated Gifts			500.00	500.00			500.00	-500.00
Pick, Click, Give Donations	2000	3,637.00					0.00	2,000.00
Fundraisers							0.00	0.00
Progress Days (Bake Sale)	500	590.25					0.00	500.00
Winter Fundraiser (Bake and Art Sale)	2500	2,519.96					0.00	2,500.00
Subtotal Revenue		\$15,000.00	\$18,648.70	\$4,746.39	\$1,734.55	\$6,480.94	\$6,480.94	\$8,519.06
Total Expenses and Distributions								
Cash Revenue Over/Under Expenses		\$13,375.00	\$8,703.29	\$24.45	\$106.05		\$130.50	\$13,244.50
Cash beginning of month/year	1,625.00		9,945.41	4,721.94	1,628.50		6,350.44	(\$4,725.44)
Cash in Bank			32,234.35	42,179.76	46,901.70		42,179.76	
Till			42,179.76	46,901.70	48,530.20		48,530.20	
Cash End of Month/year			120.00	112.00	112.00		112.00	
			\$42,299.76	\$47,013.70	\$48,642.20		\$48,642.20	