

SOLDOTNA LIBRARY FRIENDS – BOARD OF DIRECTORS

Minutes for Monthly Meeting held on June 14, 2023, at 10:15 am

Attendance: Joan Merrick (President), Barbara Olson (Secretary), Vicki Johnston-Freese (Book Sales), Mary Lou Wilcox, Jane Gabler, Jane Fuerstenau, Romi Haseo. Heather Rausch

Absent: Pam Joslin (Treasurer)

Guests: Rachel Nash (Librarian)

- 1) **Call to order at 10:15 am:** Joan Merrick, noting a quorum is present. Barbara will have copies of the agenda, financial reports, and minutes available at each meeting.
- 2) **Approval of agenda:** Romi moved, Jane Gabler seconded, agenda approved.
- 3) **Approval of minutes from May 10, 2023, Special Meeting:** Barbara moved, Heather seconded, minutes approved.
- 4) **Treasurer's Report:** Pam via email.
 - The month of May began with \$36,036.25 in the bank.
 - Received \$200 from the Central Peninsula Garden Club for the Seed Library. There were other small donations and expenses.
 - Ended the month of April with \$36,480.51 cash in the bank and on hand.
 - Barbara asked why we still haven't funded the Summer Reading Program. Rachel plans to ask for the funding after July 1 so that she has a full fiscal year to use that money.
 - Rachel will ask for an appropriation in July for the funds designated for banned books. She will then have a full 12 months to spend it. Rachel could use the \$500 donation designated for banned books to support of the Banned Book Club, such as buying extra copies of books needed by the group.
 - We had voted to fund \$400 for the seed library but it isn't needed right now. Someone donated a lot of seeds. The \$100 from Lori and the \$200 from the garden club will be spent in the fall/winter in preparation for 2024. Rachel asked that we let Kim know what she has available for the seed library.
 - Romi asked if people could designate their donation be for the purchase of certain books or types of books. Rachel said that wouldn't work. We wouldn't buy more books in a section that isn't widely used.
 - We will ask Pam to recap the unspent designated gifts at our next meeting.
- 5) **Book Sale Report:** Vicki
 - The May book sale was cancelled due to a malfunction with the fire alarm system. The city could not allow people in the basement. The cancellation was announced on Tuesday before the Thursday sale using Facebook, radio, email, and signage. Only a few people showed up to the books sale who didn't know it was cancelled.
 - She has received a lot of donations. Elaine Woodburn helped rearrange artwork and is storing some at her home in preparation for the Holiday Event. Elaine is actively collecting artwork from the community.
 - Vicki has 3 boxes of books marked with SLF stickers and \$1 book sale coupons ready to donate to the Chamber of Commerce's book giveaway.
 - A senior living home asked for book donations. Vicki has gathered appropriate books to donate to them as we have plenty.

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- She has so many quilting books that she would like to do a free giveaway in September. The board agreed and asked that a donation box be made available.
- Mary Lou is working on the flyer for the Progress Days book sale and bake sale.

6) Librarian's Report: Rachel

- Summer Reading Program is in full swing. A community quilt is being made joining the quilt blocks made by all age groups. The book on the Story Walk is being switched out every Friday.
- The new assistant director Stacy will be arriving in July. She is coming from Colorado.
- Barbara asked if Friends are allowed to earn tickets for the SRP prizes. Rachel said since it is a blind draw, we are eligible to participate.

7) Old Business:

- a) Attorney Review of changes to Articles of Incorporation and to Bylaws: Pam
 - This will be on the July agenda.
- b) Open position for Vice President of our board:
 - Joan stressed that we need a Vice President to comply with State requirements.
 - Mary Lou Wilcox said she could be VP for the summer (April - October)
 - Jane Fuerstenau said she could be VP for the winter (November - March)
 - The board voted unanimously to accept this.
 - Joan announced she would be unable to attend the July 12 meeting.
- c) Progress Days Planning – Saturday July 22 from 10 am to 4 pm: Barbara
 - Parade starts at 11 am (line up at 9 am).
 - Community room is reserved from Fri July 21 at 2 pm until Sat July 22 at 5:45 pm. People can drop off baked goods Friday after 2 pm or on Saturday morning.
 - We need 2-3 people to set up awning and tables for the bake sale at 9 am. People start buying baked goods as soon as we get the tables set up well before the parade starts. The Bake Sale will be held outside before and during the parade. When the parade is over, the bake sale goodies are moved downstairs to the book sale.
 - People working the bake sale need to promote the book sale happening inside the library. This was our most highly attended book sale last year.
 - Bake Sale open items:
 - (i) We need a bake sale coordinator – Vicki will talk to Holly Davis about doing this.
 - (ii) Solicit baked goods from our membership via email and phone calls.
 - (iii) Water bottles – Romi will donate 2 cases of 16 oz bottles.
 - (iv) Coffee – Jane Gabler will contact Starbucks for donation of coffee.
 - (v) Cooler with ice – Mary Lou will bring this.
 - Details will be finalized at our July 12 board meeting.

8) New Business:

- Advertisement in Soldotna Visitor Guide (finalize by September): Barbara
 - We budgeted to run 1/8 page. Rachel and staff will provide the text for the ad, the Chamber will design the ad.
 - Barbara talked to the Chamber about getting more information about the library in the guide, especially under the section on free things to do.

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- Rachel will ask the assistant to the city manager about working with the Chamber on the content about the city. The guide is used by visitors and by locals.

9) President's Report: Joan

- Joan will miss the July 12 meeting.
- Barbara will miss August 9 meeting (Mary Lou will do minutes)
- Joan will miss November 8 meeting.

Reminders:

- June 29, 2023 – Monthly Book Sale from 2-6 pm
- July 12, 2023 – Next Board Meeting at 10:15 am
- July 17, 2023 – Library Advisory Board Meeting at 5:15 pm (Jane F)
- July 22, 2023 – Progress Days Book Sale and Bake Sale from 10 am – 4 pm

Adjournment: 11:08 am